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.....20.....

**The Retail Manager,**

**GCB Bank Limited  
High Street Branch**

Dear Sir/Madam,

**REVISION OF STANDING INSTRUCTION ON GCB ACCOUNT NUMBER.....**

Please record the undernoted and revised standing instruction on my/our accounts:

Amend from the sum of

**GHS..... (say.....) to GHS.....**

**(say.....) and pay to 1011130039540, CM**

**Fund Limited of GCB Bank, High Street Branch** on the..... day of .....

commencing on ..... day of .....20.....and continue making such payment

until.....

The cost of the payment together with your charges/interest at the rate of ..... per cent with a minimum of.....is to be debited to my/our account.

I/We undertake to maintain sufficient funds in my/our account to enable you to make the payments on the due dates.

It is understood that no responsibility will attach to your Bank or its officers should any remittance fail to reach the beneficiary in due time, provided always that the remittance was effected in good faith.

Yours faithfully

.....  
**CUSTOMER'S SIGNATURE**

.....  
**TEL NO.**