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.....20.....

The Retail Manager,

**GCB Bank Limited
High Street Branch**

Dear Sir/Madam,

CANCELLATION OF STANDING INSTRUCTION ON GCB ACCOUNT NUMBER

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Please record the undernoted and revised standing instruction on my/our accounts:

Cancel the Standing Instruction from my **GCB Account Number**.....of**Branch** in the sum of **GHS**..... (say.....) which was hitherto paid to **1011130039540, CM Fund Limited of GCB Bank, High Street Branch** effectively on the..... day of**20**.....

The cost of the cancellation together with your charges/interest at the rate of per cent with a minimum of.....is to be debited to my/our account.

I/We undertake to maintain sufficient funds in my/our account to enable you to make the payments on the due dates.

It is understood that no responsibility will attach to your Bank or its officers should as a consequence of this instruction, provided always that the cancellation was effected in good faith.

Yours faithfully,

.....
CUSTOMER'S SIGNATURE

.....
TEL NO.