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THE RETAIL MANAGER
GCB BANK LIMITED
.....**BRANCH**

Dear Sir/Madam

Please record the undernoted standing instruction on my/our accounts:

Pay to.....

..... of.....

The sum of GH¢.....(say.....

On theday of

Commencing onand continue

Making such payment until.....

The cost of the payments together with our charges/interest at the rate of per cent with
a minimum ofis to be debited to my/our account.

I/We undertake to maintain sufficient funds in my/our account to enable you to make the payments on
due dates.

It is understood that no responsibility will attach to this Bank or its Officers should any remittance fail to
reach the beneficiary in due time, provided always that the remittance was effected in good faith.

Yours faithfully

.....
CUSTOMER'S SIGNATURE

TEL. NO......